

## **Property & Recreation Committee Meeting Minutes** **September 19, 2016**

The meeting was called to order by Chairman June Chartrand at 5:30 p.m. Roll Call was taken showing a quorum as follows:

### **Members Present:**

June Chartrand, Chairman  
Lonnie Mosley  
Angela Grossman-Roewe  
Kenneth Sharkey  
John West

### **Others Present:**

Mark A. Kern, SCC Chairman  
Mikie Wren, SCC Exec. Secretary  
Norman Touchette, Foley Park  
Tim Pruett, Rhutasel  
Herbert Simmons, 9-1-1 / EMA  
Ken Easterley, County Board  
Fred Boch, County Board

### **Members Absent:**

C. David Tiedemann, Asst. Chairman - Excused  
Curtis Jones - Excused

Pledge of Allegiance was recited.

There were no Public Comments made or Questions asked.

A motion was made by Mr. Mosley and seconded by Mrs. Grossmann-Rowe to approve the Meeting Minutes for August 22, 2016. Motion passed unanimously.

Mrs. Wren gave the Revenue Report. Unfortunately the check came in late this afternoon so we do not have the check that shows the deposit. Hopefully there will be two checks next month. Our expenditures totaled \$18,824.87. We have a cash balance as of September 9, 2016 for \$3,470,039.78.

A motion was made by Mrs. Grossmann-Roewe seconded by Mr. West to approve the Revenue Report. Motion passed unanimously.

Reports given by Mrs. Wren are listed below:

- Mr. Norman Touchette:  
Each of you were given a copy the reports listing visits to the various park sites.
- Silver Creek Preserve:  
Mr. Isbell reported on September 16, 2016 that all is well at Silver Creek Preserve.
- Trinity Services:  
Brandy of Mike Lowry's Office at Trinity Services reported on September 16, 2016 that the residents are still doing clean up at Silver Creek Preserve two to three days a week as weather permits. I have scheduled with Rebecca at Trinity Services to send pizza to for their lunch during the month.
- St. Clair County Parks Grant Commission:  
The usual completion of projects, requests for extensions and payment of invoices for Cycle 22 have been processed during the last month. The Cycle 23 grant application recommendations were approved by the full County Board on August 29, 2016 and Notice of Award letters have been sent to the recipients.

- Rhutasel and Associates, Inc. submitted an invoice in the amount of \$6,000.00 for the final payment of their Service Agreement for 2015-2016. This amount has been previously approved and was processed for payment.

Report given by Mr. Pruett:

He did get additional pricing on fencing for the Dog Park. That request was made by the Humane Society. He has had a few comments on the green colored fencing. An additional man gate will be added in two separate places because of the mowing we will have to put a gate to get the lawn mower and tractor through it. We will have two ten foot gates which cost the most of the fencing. It will take about three weeks to get the fencing done. The sooner that we get grass planted the better but I do not have numbers for the grading and the seeding.

A motion was made by Mr. West and seconded by Mrs. Grossmann-Roewe to approve the fencing of the SCC Dog Park improvements. Motion passed unanimously.

Mr. Pruett received bids and he applied for the last years park grant to do culverts, grading and ditching and put some gravel rock on top of the existing trails. Bids came in from Sonnenberg Asphalt at \$610.00. The grant received is for \$30,000.00, cost totaled \$30,000.00. By my math we can do another 300 to 400 feet of asphalt. They will be paid by the ton as we get out there and see where we are going we can just keep going until we run out of money. We will use the \$30,000.00 and maybe next year we will get more of this. I have a notice of award and I will get the paper work going with Sonnenberg. I will need you to approve this and the Chairman to sign off on this.

A motion was made by Mrs. Grossman-Roewe and seconded by Mr. Mosley to approve the bids for Engelman Farm Improvements. Motion passed unanimously.

A motion was made by Mrs. Grossman-Roewe and seconded by Mr. Mosley to approve the Reports given by Mrs. Wren and Mr. Pruett. Motion passed unanimously.

A motion was made by Mr. West and seconded by Mr. Sharkey to adjourn. Motion passed unanimously.

Respectfully submitted,

June Chartrand, Chairman  
Property and Recreation Committee

JC/jj